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DDO/TRO 74/06  
13 March 1974

MEMORANDUM FOR: All DDO Division and Staff Training Officers  
SUBJECT : DDO Training Officers Meeting

It is planned to have a joint meeting between DDO training officers and OTR during the week of 2 April. This meeting will be in a headquarters conference room and last no longer than two hours. OTR representatives will be prepared to discuss such items as the language training and incentive program, developments in the Management by Objectives internal training program, and other subjects of general interest. DDO/TRO also has a number of items to bring up at this meeting.

In order to help draw up an agenda, you are requested to inform DDO/TRO by the close of business 27 March 1974 of any items you would like to have included. Details of the time and place of the meeting and the agenda will be circulated later. It is hoped that all training officers and training assistants will be able to attend.

[REDACTED]

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DDO/TRO

cc:

[REDACTED]

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IMPORT CL BY 5831